

MINNESOTA DISTRICT COURT 9 th JUDICIAL DISTRICT		
JUDICIAL LAW CLERK Appointing Authority: Judge Donald Aandal		
OFFICE & LOCATION 9 th Judicial District Marshall County Courthouse Warren, MN	CLASS Judicial Law Clerk	WORK SCHEDULE Full-time

Applications are currently being accepted for the **Judicial Law Clerk** position with Judge Donald Aandal in Warren, Minnesota. This position will begin on or about May 12, 2008.

DESCRIPTION:

The individual selected will work with trial court Judge Donald Aandal and will perform legal research, draft orders and memoranda, attend some hearings and trials, and assist with jury instructions. The law clerk will work on issues in all areas of the law including civil, juvenile, probate, and zoning law, with an emphasis on criminal and family law.

QUALIFICATIONS:

- ☐ Graduate of an accredited law school.
- ☐ Experience using a Windows operating system.
- ☐ Experience using Microsoft Word.
- ☐ Experience using Westlaw

SALARY:

\$20.43 per hour and includes excellent State of Minnesota benefits.

TO APPLY:

Persons interested must mail a resume, completed application, transcript, and writing sample to:

The Hon. Donald Aandal
Judge of District Court
Marshall County Courthouse
208 E. Colvin, Suite 18
Warren, Minnesota 56762

Applications can be obtained on line at www.mncourts.gov or by calling 9th District Administration at (218)759-4361.

APPLICATIONS WILL BE ACCEPTED UNTIL POSITION IS FILLED.

Position # 00473240

EOE